

Safe Start Studio Access Guide:

PRINTMAKING STUDIOS

New protocols are listed below. The expectation is that they will be fully followed by everyone using the space. Access may be suspended or revoked at any time if protocols are not followed properly.

In addition to Pratt-wide requirements such as mask-wearing, distancing and health screenings, the following protocols apply to use of the Printmaking Studios:

Reservation Time Slots

Appointments and payment will be made online to reduce the amount of interactions our front desk staff needs to make with the public. After making a reservation, report directly to the studio at your assigned time. Early arrival is strictly prohibited.

- 9:00am-1:00pm daily
- 1:30pm-5:30pm daily
- Pratt will be closed in the evenings to allow for streaming/recording of online classes

Reservation Limits

Initially, Accessed Users will be limited to 5 reservations per week (Monday-Sunday). For example, a user has a project they need to finish by Friday. They have a maximum of 5 allowed reservations per week. They can choose to reserve one slot per day Monday–Friday. Or they can choose to reserve two consecutive slots on Monday, two consecutive slots on Wednesday, and one slot on Thursday.

Occupancy Limits

- Printmaking: 4 users max
- Letterpress: 1 user max
- Power washing station 1 user at a time
- Photo exposure room: 1 user at a time
- Presses, sinks, vent hoods, clean tear table, and drying racks: 1 user at a time
- Hallways, entries & doorways: 1 person max

Work Zones

There are four designated workstations in Printmaking - each user will have a dedicated glass table to work on. Each user will also have a spot on the large wooden tables (which will be marked) at least 6' apart. Users are expected to take turns, one person at a time, using presses and other shared equipment such as power washer, vent hoods, sinks, exposure, unit, tear table and drying racks. Users are expected to remain at their dedicated workstations until shared spaces are clear for individual use.

The Letterpress studio is single occupancy with the full studio for a user to work within.

Circulation

Users are expected to follow all posted instructions when moving through all Pratt spaces. This may include floor markings indicating restricted one-person zones and one-way pathways.

Cleanup & Sanitization

Users should be fully cleaned up with personal items and artworks removed by the end of their appointment time. Users then have an additional 15 minutes to sanitize the spaces that were used, according to the Disinfecting Guidelines.

Disinfecting Guidelines

Upon entry, use the hand sanitizing pump or go to the bathroom and wash your hands for 30 seconds. Do not enter the studio without doing so.

Shared equipment, including all handles and switches, should be wiped down after each use. Dedicated workstations, including surfaces and chairs, should be wiped down at the end of each appointment immediately prior to exiting the building.

Sanitizing wet wipes and disinfecting spray bottles will be provided in the studios.

Picking Up Artworks

Users needing to pick up works outside of their Reservation Time, must pass the health screening upon entry and maintain 6' distancing from active users while moving through the space. You may have to request a pathway and wait for active users to clear certain areas before proceeding. No pick-ups after 5:30pm.

Posted Instructions & Signage

Observe all signage in the studio. This signage may include changes to instructions as needed.

Subject to Change

Be prepared for guidelines to change as new information will come out as needed.

Questions

If you have questions or concerns please contact the 2D Studio Manger Kamla Kakaria via email: kkakaria@pratt.org.