

Safe Start Studio Access Guide:

JEWELRY/METALS STUDIO

New protocols are listed below. The expectation is that they will be fully followed by everyone using the space. Access may be suspended or revoked at any time if protocols are not followed properly.

In addition to Pratt-wide requirements such as mask-wearing, distancing and health screenings, the following protocols apply to use of the Jewelry Studio:

Occupancy Limits

- Front Studio: 2 users max
- Back Studio: 1 user max
- Buffing Room: 1 person at a time
- Soldering Stations: 1 person at a time
- Hallways, entries & doorways: 1 person max

Work Zones

Two dedicated benches are available in the front studio, one in the back. These work zones offer users personal space within which to work, appropriately distanced from others as well as workstations with shared equipment. Users are expected to work within dedicated spaces except to access shared tools or equipment such as soldering stations, for which users will need to wait for such areas to be clear of other users.

Hand Tools

Users must supply their own hand tools. If this presents a major barrier, loaner tool kits may be available upon request.

Circulation

Users are expected to follow all posted instructions when moving through Pratt spaces. This may include floor markings indicating restricted one-person zones and one-way pathways. Users are expected to wipe down/disinfect every surface they touched.

Reservation Time Slots

Appointments and payment will be made online to reduce the amount of interactions our front desk staff needs to make with the public. After making a reservation, report directly to the studio at your assigned time. Early arrival and late departure are strictly prohibited.

- 9:00am-1:00pm daily
- 1:30pm-5:30pm daily
- Pratt will be closed in the evenings to allow for streaming/recording of online classes

Reservation Limits

Initially, Accessed Users will be limited to 5 reservations per week (Monday-Sunday). For example, a user has a project they need to finish by Friday. They have a maximum of 5 allowed reservations per week. They can choose to reserve one slot per day Monday–Friday. Or they can choose to reserve two consecutive slots on Monday, two consecutive slots on Wednesday, and one slot on Thursday.

Cleanup & Sanitization

Users should be fully cleaned up with personal items and artworks removed by the end of their appointment time. Users then have an additional 15 minutes to sanitize the spaces that were used, according to the Disinfecting Guidelines.

Disinfecting Guidelines

Upon entry, use a hand sanitizing pump or go to the bathroom and wash your hands for 30 seconds. Do not enter the wood studio without doing so.

Sanitizing wet wipes and disinfecting spray are provided. All large equipment must be wiped down immediately after use. Users should keep any small shared items (like soldering stuff) for the duration of their shift and clean them at the end. Additionally, at the end of each shift, users are expected to clean their personal work zones completely, including surfaces, handles, clamps, switches, etc...

Picking Up Artworks

Users needing to pick up works outside of their Reservation Time, must pass the health screening upon entry and maintain 6' distancing from active users while moving through the space. You may have to request a pathway and wait for active users to clear certain areas before proceeding. No pick-ups after 5:30pm.

Posted Instructions & Signage

Observe all signage in the studio. This signage may include changes to instructions as needed.

Keys for the studio

No keys will be needed. The rolling mill will remain unlocked (but should only be used by those with Access approval). The tool and supply cabinets will remain locked.

Subject to Change

Be prepared for guidelines to change as new information will come out as needed.

Questions

If you have questions or concerns please contact the Jewelry, Metal & Stone Studio Manager, Monica Street via email: mstreet@pratt.org.