



STUDIO ACCESSED USER GUIDE

Printmaking Studio

Updated 2025

DIRECTORY

General Information

Edwin T Pratt

Mission

Racial Equity

Land Acknowledgement

Strategic Plan

Emergency Procedures and Maps

Printmaking Studio Access Program/ Reserving and payment

Studio Use/ Conduct

PPE and Must Bring/Equipment List/Storage

Printmaking Resources

Volunteer Points Program

Edwin T. Pratt (1930-1969) <https://www.pratt.org/edwinpratt>

Mission <https://www.pratt.org/mission>

As a nonprofit 501(c)3 organization, Pratt Fine Arts Center provides access to the transformative power of artistic expression through an inclusive community, culture of learning, and specially equipped studios.

Racial Equity Statement <https://pratt.org/commitment-equity>

Land Acknowledgement <https://pratt.org/landacknowledgement>

Strategic Plan <https://www.pratt.org/strategic-plan>

Emergency Procedures [2024 Emergency Procedures.pdf](#)

[2024 Yellow Building Map.png](#)

Studio Access Program [PROCEDURE for PRINTMAKING ACCESS 2025.pdf](#)

Reservations

- You must reserve sessions online and pay in advance through Pratt's website
- Reserving and paying for a time slot procedure
[2025 Supersaas - Access User.pdf](#)
You **MUST** check in at the front desk before every session

Cancellation Policy

- If you need to cancel an access appointment notify Pratt's Front Desk (206) 328-2200 or info@pratt.org at least 48 hours in advance or your fee will be forfeited unless there are approved mitigating circumstances
- If you need to cancel a working session remove your reservation for the website

Use and Safety in the Print Studio:

Be considerate of those around you. Always clean up after yourself. Come prepared to work. Remember instructors using the studio are studio artists as well.

When leaving the Printmaking Studio:

- [2025 LAST ONE OUT of the Printmaking Studio.pdf](#)

Storage of your supplies:

- Each regular accessed user can store supplies in one bin that will fit under the wooden tables (not on the floor)
- If you become a regular accessed user, you may request use of a flat file from the Studio Manager
- Up to 4 screens may be stored only in the outside Screen Storage Can
- You must take your prints off the drying racks as soon as they are dry to leave room for others

Code of Conduct:

- [2025 Code of Conduct.pdf](#)

Report all accidents and incidents:

- [2025 Accident-Incident Report Form \(Source Doc\).pdf](#)

Studio Equipment List [Printmaking Studio Equipment List.pdf](#)

Using Other Studios

- Access is organized on a studio-by-studio basis. To use multiple studios at Pratt, Studios Artists must be accessed in each Studio check:
 - <https://www.pratt.org/access-info>

PPE (Personal Protective Equipment)

You must Provide and Pratt Provides by Medium:

- [ETCHERS PPE and Must Bring lists.pdf](#)
- [SCREENPRINTERS PPE and Must Bring lists.pdf](#)
- [MONO and RELIEF PRINTERS PPE and Must bring list.pdf](#)

PRINTMAKING RESOURCES

[2025 PRINT SUPPLY RESOURCES](#)

PRATT POINTS VOLUNTEER PROGRAM

[2025 Pratt Points Program Description for Participants](#)

Contact Kamla Kakaria 2D Studio Manager if you are interested

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