

Safe Start

Exposure Mitigation & Response Policy

As Pratt continues to operate safely during the COVID-19 pandemic, it does so in compliance with Washington State's *Safe Start* criteria as well as current guidance from public health agencies such as the CDC. Every employee, user, and visitor who seeks to enter Pratt's facilities is subject to the following policies and procedures.

Effective Date

Restrictions apply until further notice

Requirements

- Stay home if symptomatic or if you believe you may have been exposed to COVID-19
- Compliance with current Mask & Vaccination Policy (visit <https://www.pratt.org/covid-19> for details)*
Maintain six-foot distancing
- Wash and/or disinfect hands frequently
- Follow new circulation requirements such as marked one-person zones and one-way paths
- Conduct and pass a self-check health screening, including temperature scan, upon arrival
- Follow studio-specific safety policies and protocols during use

*Employees working alone in office spaces may remove masks while doing so.

Food & Drink

Food & beverages may be consumed within designated work zones (not in shared public spaces like lobbies and hallways) when social distancing is maintained. In these instances masks may be temporarily removed and immediately replaced.

Restrooms

All restrooms are single-occupancy until further notice. Occupied notices will be available on the doors to the restrooms in the Main Building – flip the sign to “Occupied” when entering and back to “Available” when exiting. Masks should be worn at all times.

On-Site COVID Coordinators

A designated COVID Coordinator will be on-site to ensure that *Safe Start* procedures are effective and strictly adhered to by all users. To report an infraction or vulnerability, ask to speak with a COVID Coordinator at Pratt's main reception desk or call 206-328-2200.

Incident Reporting

If an employee or user has either been infected, exposed or potentially exposed, they must notify their supervisor directly or notify a COVID Coordinator by calling 206-328-2200 or emailing info@pratt.org. Failure to report infection or potential exposure may result in disciplinary action including possible termination of employment and/or studio access.

An immediate assessment of close contact* and compromised spaces will be conducted (applied beginning 48 hours prior to onset of user's symptoms).

**CDC guidelines define "close contact" of someone who is infected as being within approximately 6 feet of a person with COVID-19 for a prolonged period of time.*

Information regarding the identity of COVID-positive persons will remain confidential to the extent possible. Information will be shared on a need-to-know basis only if the health of others is at risk.

All Pratt staff will be notified of each incident and are expected to comply with the Recovery & Return criteria (below) as applicable. Additionally, staff may be asked to work remotely until compromised spaces have been decontaminated, or simply as a precaution.

Isolation & Quarantine

Isolation and quarantine are public health practices used to protect the public by preventing exposure to people who have or may have a contagious disease. Pratt and all of its employees and users are required to comply with the most recent CDC guidelines, as follows:

Quarantine

If you were exposed

Quarantine and stay away from others when you have been in close contact with someone who has COVID-19.

Isolate

If you are sick or test positive

Isolate when you are sick or when you have COVID-19, even if you don't have symptoms.

When to Stay Home

Calculating Quarantine:

The date of your exposure is considered day 0. Day 1 is the first full day after your last contact with a person who has had COVID-19. Stay home and away from other people for at least 5 days.

IF YOU

Were exposed to COVID-19 and are NOT up-to-date on COVID-19 vaccinations:

- Stay home and quarantine for at least 5 full days.
- Wear a well-fitted mask if you must be around others in your home.
- Do not travel
- Get tested
 - Even if you don't develop symptoms, get tested at least 5 days after you last had close contact with someone with COVID-19.
- After quarantine
 - Watch for symptoms until 10 days after you last had close contact with someone with COVID-19.
 - Avoid travel until a full 10 days after you last had close contact with someone with COVID-19.
- If you develop symptoms

- Isolate immediately and get tested.
- Continue to stay home until you know the results.
- Wear a well-fitted mask around others.
- Take precautions until day 10
 - Wear a well-fitted mask for 10 full days any time you are around others inside your home or in public.
 - Do not go to places where you are unable to wear a mask.
 - Avoid being around people who are at high risk

IF YOU

Were exposed to COVID-19 and are up-to-date on COVID-19 vaccinations:

- No quarantine - you do not need to stay home unless you develop symptoms.
- Get tested
 - Even if you don't develop symptoms, get tested at least 5 days after you last had close contact with someone with COVID-19.
- Watch for symptoms until 10 days after you last had close contact with someone with COVID-19.
 - If you develop symptoms, isolate immediately and get tested. Continue to stay home until you know the results. Wear a well-fitted mask around others.
- Take precautions until day 10
 - Wear a well-fitted mask for 10 full days any time you are around others inside your home or in public. Do not go to places where you are unable to wear a mask.
 - Avoid being around people who are at high risk

IF YOU

were exposed to COVID-19 and had confirmed COVID-19 within the past 90 days (you tested positive using a viral test)

- No quarantine - you do not need to stay home unless you develop symptoms.
- Watch for symptoms until 10 days after you last had close contact with someone with COVID-19.
 - If you develop symptoms, isolate immediately and get tested. Continue to stay home until you know the results. Wear a well-fitted mask around others.
- Take precautions until day 10
 - Wear a well-fitted mask for 10 full days any time you are around others inside your home or in public. Do not go to places where you are unable to wear a mask.
 - Avoid being around people who are at high risk

Calculating Isolation

Day 0 is your first day of symptoms or a positive viral test. Day 1 is the first full day after your symptoms developed or your test specimen was collected. If you have COVID-19 or have symptoms, isolate for at least 5 days.

IF YOU

Tested positive for COVID-19 or have symptoms, regardless of vaccination status

- Stay home for 5 days and isolate from others in your home.
- Wear a well-fitted mask if you must be around others in your home.
- Do not travel.

- Ending isolation if you had symptoms
 - End isolation after 5 full days if you are fever-free for 24 hours (without the use of fever-reducing medication) and your symptoms are improving.
- Ending isolation if you did NOT have symptoms
 - End isolation after at least 5 full days after your positive test.
- If you were severely ill with COVID-19 or are immunocompromised
 - You should isolate for at least 10 days. Consult your doctor before ending isolation.

- Wear a well-fitted mask for 10 full days any time you are around others inside your home or in public. Do not go to places where you are unable to wear a mask.
- Do not travel until a full 10 days after your symptoms started or the date your positive test was taken if you had no symptoms.
- Avoid being around people who are at high risk

DEFINITIONS

Exposure

Contact with someone infected with SARS-CoV-2, the virus that causes COVID-19, in a way that increases the likelihood of getting infected with the virus.

Close Contact

A close contact is someone who was less than 6 feet away from an infected person (laboratory-confirmed or a clinical diagnosis) for a cumulative total of 15 minutes or more over a 24-hour period. For example, three individual 5-minute exposures for a total of 15 minutes. People who are exposed to someone with COVID-19 after they completed at least 5 days of isolation are not considered close contacts.

Recovery & Return

All employees and users are expected to comply with post-exposure recovery measures to prevent the spread of COVID-19, depending on the specific set of circumstances, as outlined above. Failure to comply may result in disciplinary action including possible termination of employment and/or studio access.

Location Decontamination Procedures

Upon notification of a COVID-19 infected or exposed user having been present at Pratt, an immediate action plan will take effect, in the following order:

- Inquiry and determination of all spaces occupied by said user

- Immediate closure of compromised spaces for a minimum of 24 hours (open windows and doors when possible to allow increased ventilation during this period)
- Full cleaning/disinfecting of those spaces, using appropriate cleaners for all relevant surfaces, tools and equipment, while wearing disposable gloves and masks
- After disinfection, the spaces may be reopened for use

Should Pratt experience exposure in areas critical to overall function, or if an outbreak occurs in multiple spaces, Pratt may close to in-person activity for a period of up to 7 days to allow spaces to clear of contagion.