



Title	Woodturning Instructor
Department(s)	Wood Studio
Reports to	Wood Studio Manager
FTE	Part-Time, Hourly. Current opening is for 4 hrs/wk, Thursdays from 6-10 pm. Position starts September 2019
Exempt Status	Exempt

Pratt Fine Arts Center is seeking a highly motivated and skilled Woodturning Instructor to join its dynamic team.

Job summary

The Woodturning Instructor is responsible for creating engaging curriculum and learning experiences for Pratt students in the Wood studio. Responsibilities will include teaching beginning woodturning skills and sharpening skills and at times an occasional special topics class, such as, hollow forms, turned boxes, or live edge bowls. Must be able to clearly communicate technical information to students while maintaining a safe classroom environment. Commitment to fostering a universally welcoming and respectful environment, with centering racial equity as Diversity, Equity, and Inclusion (DEI) is a core value at Pratt. Instructor will be responsible for preparing their own supplies for class.

Required

- Ability to develop and facilitate an engaging adult woodturning the incorporates a balance of experiences including but not limited to demonstration, lecture, discussion and independent work time
- Comfort leading and connecting with students in an intimate class setting of 3 to 8 adults at various skill levels and abilities.
- Strong organizational skills relevant to class reparation and administrative tasks relevant to your roll.
- Timely and proficient communication skills as it relates to email correspondence, deadlines, turning in waivers, reimbursements, class evaluations, incident reports, etc.
- Competence in working independently to prepping your own class supplies.
- Create basic class hand-outs and/or informational posters that can be used for all woodturning classes that covers lathe parts, tools, and basic key terms related to wood turning techniques and equipment
- Willingness and flexibility to help build consistency into the Pratt wood turning program by aligning to some common maintenance and organizational studio norms.
- Punctuality
- Respect and adherence to guidelines for maintaining a clean shared studio and storage spaces.
- Willingness to stay current on opportunities for students within the larger Pratt Fine Arts Center and helping share resources on related Pratt Programs such as Studio Access, and scholarship opportunities with students and the greater community.
- Share Pratt's broader mission with students: quick tour through all the studios, highlight the contribution of namesake Edwin T. Pratt, racial equity core values, and other supplied talking points as provided.

- “By-the-book” adherence to Pratt policies and Wood Studio procedures
- Communicate with the Studio Manager if any needs within the studio regarding tools, equipment or major incidents in the appropriate and timely manner.
- Willingness to share and promote your Pratt classes through your own network and/or social media channels

Desired

- Prior experience teaching a woodturning class and workshops or 3 years related experience
- Broad knowledge of wood-related topics, trends, processes, and skills
- Ability to provide relevant and high-quality promotional images that Pratt may use for marketing purposes
- Ability to lend sample objects for promotional displays
- Engagement in the wider woodturning or creative communities
- Familiarity with the Central Area, local arts organizations, or related institutions

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Compensation

- \$27/teaching hour, instructors are hired as employees and Pratt pays the employer’s share of employment taxes
- Also includes in-kind benefits in the form of Pratt annual membership at the Master level, limited studio access during the weeks the class is held, and, for instructors who teach more than 60 hours in a year, credit towards classes. These benefits are non-transferable.

Application Requirements

Please send the following to Kim McIntyre, Wood Studio Manager at kmcintyre@pratt.org:

- Cover letter describing your interest and qualifications. In addition, please include experience with DEI (diversity, equity and inclusion) initiatives or experience working with communities of color
- Resume
- 2 embedded images of your woodturning work
- Contact information for 2 professional references

Application Deadline

July 8, 2019

Questions?

Contact Kim McIntyre, Wood Studio Manager, kmcintyre@pratt.org

Pratt Fine Arts Center is equal opportunity employment and is committed to diversity, equity, and inclusion.